
ABER VALLEY COMMUNITY COUNCIL CYNGOR CYMUNED CWMABER

Clerk: Sharon Hughes
Council Office
Abertridwr Library
Aberfawr Road
Abertridwr
Caerphilly
CF83 4EJ

Tel: 029 20832061

E-mail: abervalleycc@caerphilly.gov.uk

Website: www.abervalleycommunitycouncil.org.uk

CALLING NOTICE

Notice is hereby given that the next meeting of the above Council will be held at **Abertridwr Community Centre** on **Thursday 8th March 2018**. The meeting will commence at 7.00 pm.

Members of the press and public are cordially invited to attend.

Sharon Hughes
(Clerk to the Council)

AGENDA

1. To note Members attendance and receive any apologies for absence
2. Declarations of Interest
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
3. Public Matters
4. To confirm the minutes of the Council meeting held on 8th February 2018
5. Matters Arising
6. Police Matters
7. Chairperson's Report
8. Members Matters
9. Clerk's Report (attached)
10. Next meeting: Thursday 12th April 2018 at Senghenydd Community Centre

ABER VALLEY COMMUNITY COUNCIL CYNGOR CYMUNED CWMABER

REPORT OF THE CLERK TO THE COUNCIL MEETING TO BE HELD AT ABERTRIDWR COMMUNITY CENTRE ON THURSDAY 8TH MARCH 2018 COMMENCING AT 7.00 PM

1. CURRENT FINANCIAL SITUATION

- (a) A copy of the income and expenditure for 2017/18 including a balance sheet, current bank statement and bank reconciliation will be presented at the meeting.

2. INCOME

- (a) No income has been received.

3. EXPENDITURE

- (a) The following invoices have been paid with approval from the Chairperson in order for payments to be processed before the end of the financial year:
 - (i) Town & Community Council Liaison Committee – £100.00
Subscription/administration charge.
 - (ii) Viking Direct – £91.13 (including VAT)
Stationery and copy paper.
- (b) Playworks One – Payroll Administration:
 - Clerks Salary Month 7 – £446.95
 - HMRC Payment – £111.60
 - Payslip Processing Fee – £5.00

4. CORRESPONDENCE

- (a) Membership of One Voice Wales 2018/19
A letter has been received from One Voice Wales inviting Aber Valley Community Council to join from April 2018.

5. A.O.B.

- (a) Data Protection Regulation
Community Councils in Wales are required, under the General Data Protection Regulation (effective on 25 May 2018) and new UK legislation expected next year, to appoint a Data Protection Officer (“DPO”). In view of upcoming changes to data protection law and questions raised by a number of Community Council’s the Clerk will attend a 45 minute briefing session for CCBC staff at Penallta House.
- (b) Financial Administration
The following expenditure will be earmarked from the 2017/18 budget to the 2018/19 budget for projects that have been authorised but not completed and for invoices that will not be processed before 31st March 2018:

Caerphilly County Borough Council: Website Maintenance – £600.00
Caerphilly County Borough Council: Dog Litter & Litter Bin Costs – £2,161.00
SWALEC: Unmetered Christmas Lighting – £60.00

(c) Forward Work Programme

At 31st March 2018 the balance of the Forward Work Programme budget for 2017/18 will be carried forward to 2018/19 as agreed.

At 31st March 2018 the balance of the Election Costs budget will be transferred to the Forward Work Programme budget for 2018/19 as agreed.

(d) SYDIC – Letter of Support

With approval from the Chairperson the Clerk sent a letter of support to SYDIC regarding their application for Community Regeneration Fund money.

6. PLANNING APPLICATIONS