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**ABER VALLEY COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CWMABER**

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**Clerk: Sharon Hughes**  
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### **CALLING NOTICE**

Notice is hereby given that the next meeting of the above Council will be held at **Senghenydd Community Centre** on **Thursday 17<sup>th</sup> January 2019**. The meeting will commence at 7.00 pm.

Members of the press and public are cordially invited to attend.

Sharon Hughes  
**(Clerk to the Council)**

### **AGENDA**

1. To note Members attendance and receive any apologies for absence
2. Declarations of Interest  
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
3. Public Matters
4. To confirm the minutes of the Council meeting held on 13<sup>th</sup> December 2018
5. Matters Arising
6. Police Matters
7. Chairperson's Report
8. Clerk's Report (attached)
9. Members Matters
10. Next meeting: Thursday 14<sup>th</sup> February 2019 at Abertridwr Community Centre

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# ABER VALLEY COMMUNITY COUNCIL CYNGOR CYMUNED CWMABER

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## REPORT OF THE CLERK TO THE COUNCIL MEETING TO BE HELD AT SENGHENYDD COMMUNITY CENTRE ON THURSDAY 17<sup>TH</sup> JANUARY 2019 COMMENCING AT 7.00 PM

### 1. CURRENT FINANCIAL SITUATION

- (a) A copy of the income and expenditure for 2018/19 including a balance sheet, current bank statement and bank reconciliation will be presented at the meeting.

### 2. INCOME

- (a) No income has been received.

### 3. EXPENDITURE

- (a) The following invoices have been received:
- (i) Digital Systems UK – £11.10 (including VAT)  
Photocopying charges
  - (ii) Caerphilly County Borough Council – £260.00  
Room rental at Abertridwr Library
- (b) Playworks One – Payroll Administration:  
Clerks Salary Month 9 – £447.15  
HMRC Payment – £111.60  
Payslip Processing Fee – £5.00

### 4. A.O.B.

(a) GDPR Audit Report & Action Plan

The Community Council is required to adopt the following documents:

- Data Protection Policy
- Data Security Incident Procedure
- Data Retention Policy

(b) Christmas Lighting – Electricity Contribution

It has been the practice of the Community Council to pay a donation to Cavanna's on Senghenydd Square as the Christmas lighting attached to their premises is connected to their electricity supply.

(c) Internal Auditor 2018/19

Members to discuss and agree the appointment of an Internal Auditor for the financial year ending March 2019, in order for the Clerk to make the necessary arrangements.

(d) Local Government Finance Training

A request from the Clerk to attend Advanced Local Government Finance training, to be held on Tuesday 19<sup>th</sup> March 2019 at Bedwas Council Offices, at a cost of £60.00.

(e) Precept 2019/20

Please see attached estimates for 2019/20. The Community Council has to provide the Precept figure for 2019/20 by 1<sup>st</sup> February 2019, in order to expedite the setting of next year's Council Tax.

Can Members approve the annual estimates and confirm the Precept amount for 2019/20.

**5. APPLICATIONS FOR FINANCIAL ASSISTANCE**

An application for financial assistance form has been received from:

- (a) Caerphilly Boxing Club
- (b) Home-Start Caerphilly Borough

**6. PLANNING APPLICATIONS**

- (a) Case Ref. 18/0976/COU Site Area: 127m<sup>2</sup>  
Location: 128 Commercial Street, Senghenydd, Caerphilly, CF83 4GB  
Proposal: Change the use from shop with house to dwelling with alteration to front elevation
- (b) Case Ref. 18/1072/FULL Site Area: 126m<sup>2</sup>  
Location: 1 Riverside Court, Senghenydd, Caerphilly, CF83 4HB  
Proposal: Erect a two storey side extension and one additional car parking space