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**ABER VALLEY COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CWMABER**

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## **CALLING NOTICE**

Notice is hereby given that the next meeting of the above Council will be held at **Abertridwr Community Centre** on **Thursday 14<sup>th</sup> February 2019**. The meeting will commence at 7.00 pm.

Members of the press and public are cordially invited to attend.

Sharon Hughes  
**(Clerk to the Council)**

## **AGENDA**

1. To note Members attendance and receive any apologies for absence
2. Declarations of Interest  
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
3. Public Matters
4. To confirm the minutes of the Council meeting held on 17<sup>th</sup> January 2019
5. Matters Arising
6. Police Matters
7. Chairperson's Report
8. Clerk's Report (attached)
9. Members Matters
10. Next meeting: Thursday 14<sup>th</sup> March 2019 at Senghenydd Community Centre

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# ABER VALLEY COMMUNITY COUNCIL CYNGOR CYMUNED CWMABER

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## REPORT OF THE CLERK TO THE COUNCIL MEETING TO BE HELD AT ABERTRIDWR COMMUNITY CENTRE ON THURSDAY 14<sup>TH</sup> FEBRUARY 2019 COMMENCING AT 7.00 PM

### 1. CURRENT FINANCIAL SITUATION

- (a) A copy of the income and expenditure for 2018/19 including a balance sheet, current bank statement and bank reconciliation will be presented at the meeting.

### 2. INCOME

- (a) No income has been received.

### 3. EXPENDITURE

- (a) The following invoices have been received:
- (i) British Telecom – £52.24 (including VAT). This payment has been made by direct debit.
  - (ii) Elsbury Access Platforms – £969.96 (including VAT)  
Placement, removal, storage and PAT testing of the Christmas figurines.
- (b) Playworks One – Payroll Administration:  
Clerks Salary Month 10 – £446.95  
HMRC Payment – £111.80  
Payslip Processing Fee – £5.00

### 4. CORRESPONDENCE

(a) Youth Summer School – Aber Valley YMCA

An e-mail has been received from Paul Mitchell, the General Secretary for Aber Valley YMCA, seeking a letter of support towards their funding application to run a Youth Summer School. The Aber Valley YMCA is in the process of submitting a bid to the Arts Council to run a Youth Summer School based around art, dance and drama, with Artis Community & Ransack as project partners. These groups, alongside young people from the Aber Valley and YMCA youth workers, will work on a variety of art, dance and music themes. At the end of the project the group will perform a show within the Aber Valley.

(b) Traffic Regulation Order Consolidation - Statutory Consultation

An e-mail has been received from Rachel Hurn, Assistant Engineer at Caerphilly County Borough Council, informing that as part of the preparations for the implementation of Civil Parking Enforcement across Caerphilly County Borough, they are now in a position to progress the Traffic Regulation Order to consolidate all existing parking and waiting restrictions. As part of this process, they are required to consult all Statutory Consultees before advertising the new Order in the press. They are unable to progress any changes to the extents of existing restrictions or requests for additional restrictions. This exercise is being carried out in order to standardise all existing restrictions, which is required as

part of their application to Welsh Government, to enable effective and consistent enforcement across the Borough. Any comments to be received by Friday 15<sup>th</sup> February 2019.

(c) Auditor General for Wales – Financial Management and Governance

The Auditor General has recently published two national reports related to community and town councils:

- Financial Management and Governance – Town and Community Councils 2017-18 sets out the Auditor General's overall conclusions from his audit work.
- Internal Audit Arrangements at Town and Community Councils in Wales reports on the Auditor General's study on internal audit functions in the sector.

Both reports identify that Community and Town Councils need to make improvements to their arrangements. The reports and press releases have been sent to Members via e-mail for discussion at the meeting.

5. A.O.B.

(a) GDPR Audit Report & Action Plan

The Community Council is required to adopt the following documents:

- Data Protection Policy
- Data Security Incident Procedure
- Data Retention Policy

(b) Byelaws – Land Drainage

In accordance with Section 8(6) of the Local Government Byelaws (Wales) Act 2012, a copy of the Land Drainage Byelaws, which have now been confirmed by the Welsh Ministers, is available for Members and public inspection at all reasonable time.

6. APPLICATIONS FOR FINANCIAL ASSISTANCE

An application for financial assistance form has been received from:

- (a) Dance Unity
- (b) Llangollen International Musical Eisteddfod

7. PLANNING APPLICATIONS

- (a) Case Ref. 18/1079/FULL Site Area: 1211m<sup>2</sup>  
Location: Land At Grid Ref 312302 188899, Bronmynydd, Abertridwr, Caerphilly  
Proposal: Erect one dwelling
- (b) Case Ref. 18/1090/FULL Site Area: 6470m<sup>2</sup>  
Location: Land At Grid Ref 312302 188899, Bronmynydd, Abertridwr  
Proposal: Erect four dwellings
- (c) Case Ref. 19/0036/FULL Site Area: 237m<sup>2</sup>  
Location: 46 Ty'n Y Parc, Abertridwr, Caerphilly, CF83 4ED  
Proposal: Convert existing integrated garage into a lounge/cinema room