
ABER VALLEY COMMUNITY COUNCIL

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MINUTES OF THE ANNUAL GENERAL MEETING OF THE ABOVE COUNCIL, HELD BY REMOTE VIDEO CONFERENCE, ON THURSDAY 13TH MAY 2021

PRESENT:

Chairperson: Councillor D. Daniels

Councillors: D. Berry, L. Binding, C. Bishop, T. Richards, J. Roberts,
J. Taylor, D. Tolley and P. Yandle

Clerk: S. Hughes

The meeting was held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. The Regulations make temporary provision in relation to local authority meetings during the Covid-19 pandemic. Statutory requirements placed on local authorities by existing legislation to admit the public and press in person to certain meetings and to provide facilities to inspect certain documents in person at offices of the authority are relaxed for the duration of the Regulations.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors E. P. Prendergast and M. Stretch.

2. DECLARATIONS OF INTEREST

Councillors and Officers were reminded of their personal responsibility to declare any personal and/or prejudicial interests(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors, Officers and Clerk.

3. MINUTES

The minutes of the Aber Valley Community Council Annual General Meeting held on 12th November 2020 were noted.

4. ELECTION OF CHAIRPERSON

Councillor D. Daniels was elected as Chairperson for 2021/2022.

5. ELECTION OF VICE CHAIRPERSON

Councillor L. Binding was elected as Vice Chairperson for 2021/2022.

6. DECLARATION OF ACCEPTANCE OF OFFICE

Arrangements to be made for the Declaration of Acceptance of Office forms to be signed as soon as practical.

7. CHAIRPERSONS ALLOWANCE 2021/22

It was agreed that the Chairperson's allowance for 2021/22 would be £100.

8. VICE CHAIRPERSONS ALLOWANCE 2021/22

It was agreed that the Vice Chairperson's allowance for 2021/22 would be nil.

9. COMMUNITY COUNCILLOR ALLOWANCE

Arrangements to be made for the payment of £150, as a contribution to costs and expenses, to be made available to all Members of the Community Council. Members were informed that they would be responsible for any tax implications.

Members were informed that a decision to elect to forgo the payment should be made by giving notice in writing to the Clerk.

10. BANKING ARRANGEMENTS

It was agreed for the existing arrangements with the Co-operative Bank to continue.

It was agreed that the Clerk be the Responsible Financial Officer for the Community Council in accordance with the requirements of Section 151 of the Local Government Act 1972 and the following Members were appointed as account signatories:

Councillor E. P. Prendergast
Councillor J. Taylor
Councillor C. Bishop
Councillor M. Stretch
Reserve: Councillor D. Berry

11. COMMUNITY COUNCIL COMMITTEES

Members were appointed to serve on the following Community Council Committees:

(i) Finance Committee

Chairperson
Clerk
Councillor J. Taylor
Councillor D. Berry
Councillor T. Richards
Councillor M. Stretch

(ii) Forward Work Programme Committee

All Members

12. THE APPOINTMENT OF MEMBERS TO SERVE AS REPRESENTATIVES ON OUTSIDE BODIES

Members were appointed to serve as representatives of the Community Council on the following outside bodies:

- (i) Town and Community Councils Joint Liaison Committee
Councillor M. Stretch and Councillor D. Berry
- (ii) Community Council Liaison Sub Committee
Councillor M. Stretch (Reserve: Councillor D. Berry)
- (iii) Aber Valley Partnership
Councillor C. Bishop
- (iv) Senghenydd Community Centre Management Committee
Councillor D. Berry
- (v) Abertridwr Community Centre Management Committee
Councillor P. Yandle
- (vi) Friends of Abertridwr Park Association
Councillor J. Taylor (Reserve: Councillor D. Berry)
- (vii) Caerphilly & District Twinning Association
Councillor T. Richards
- (viii) School Governors
Nant-y-Parc Primary School Board of Governors – Councillor D. Berry (11/10/2024)
Ysgol Ifor Bach School Board of Governors – Councillor C. Bishop (26/02/2024)
Cwmaber Infant School Board of Governors – Councillor M. Stretch (16/05/22)
Cwmaber Junior School Board of Governors – Councillor C. Bishop (11/10/2024)

13. ANNUAL ACCOUNTS 2020/21

Members received and approved the Statement of Accounts for the year ending 31st March 2021.

14. RISK ASSESSMENT 2021/22

Members reviewed and adopted the Risk Assessment for 2021/22.

15. POLICIES AND DOCUMENTS 2021/22

Members received and adopted the following policies and documents:

- (i) Standing Orders
- (ii) Financial Regulations
- (iii) Data Protection Policy
- (iv) Data Retention Policy

- (v) Forward Work Programme Terms of Reference
- (vi) Finance Committee Terms of Reference
- (vii) Fixed Asset Register

16. MEMBERS ATTENDANCE RECORD

The Member's attendance record for 2020/21 was made available upon request.

Signed: _____
Chairperson
Aber Valley Community Council