

## APPLICATIONS FOR FINANCIAL ASSISTANCE 2024/25

### NOW OPEN

Aber Valley Community Council has a practice of considering applications for financial assistance twice a year; at the January and July Community Council meetings.

Aber Valley Community Council welcomes applications for financial assistance from organisations on the basis that the grant is of direct benefit to the community. *Please note the Community Council is unable to make grants to individuals.*

#### **Application forms can be obtained via the following:**

- Website: [www.abervalleycommunitycouncil.org.uk](http://www.abervalleycommunitycouncil.org.uk)
- E-mail: [abervalleycc@caerphilly.gov.uk](mailto:abervalleycc@caerphilly.gov.uk)
- Your local Community Councillor

If you experience difficulty in completing the form, please do not hesitate to request guidance from either the Clerk to the Council or your local Community Councillor.

**If you wish to submit an application for consideration at the meeting to be held in July, please complete the application form and privacy notice by Monday 1<sup>st</sup> July 2024 and return to:**

The Clerk to the Council  
Aber Valley Community Council  
**Council Office**  
c/o Abertridwr Library  
Aberfawr Road  
Abertridwr  
Caerphilly  
CF83 4EJ

Or e-mail the completed form to: [abervalleycc@caerphilly.gov.uk](mailto:abervalleycc@caerphilly.gov.uk)

*Aber Valley Community Council has supported organisations in the past including scout groups, sporting and dance groups and various clubs and societies within the Aber Valley.*

# ABER VALLEY COMMUNITY COUNCIL

## CYNGOR CYMUNED CWMABER

### APPLICATION FOR FINANCIAL ASSISTANCE

COMPLETED FORMS should be returned to: Julie Lloyd (Clerk)  
Aber Valley Community Council  
c/o Abertridwr Library  
Aberfawr Road  
Abertridwr  
Caerphilly  
CF83 4EJ

E-mail: [abervalleycc@caerphilly.gov.uk](mailto:abervalleycc@caerphilly.gov.uk)

Website: [www.abervalleycommunitycouncil.org.uk](http://www.abervalleycommunitycouncil.org.uk)

Telephone: 07534 863707

<b>ORGANISATION NAME:</b>	
<b>ORGANISATION ADDRESS:</b>	
<b>NAME &amp; ADDRESS OF CONTACT PERSON:</b> (if different from above)	
<b>POSITION WITHIN ORGANISATION:</b>	
<b>TELEPHONE NUMBER(S):</b>	

1. Objectives of Organisation:	
2. State your involvement within the Aber Valley area:	
3. How many members do you have under 16 years of age? How many reside within the Aber Valley?	
4. How many members do you have over 16 years of age? How many reside within the Aber Valley?	
5. Does your Organisation have its own premises:	YES / NO
6. What is your Membership Subscription?	

7.	Purpose for which Financial Assistance is sought:
8.	Have you received financial assistance from this Community Council previously? If YES, how much and when:
9.	Have you received financial assistance from any other source this year? If YES, please give details:
10.	Have you applied for financial assistance from any other source this year and have been refused or not received a reply to date? If YES, please give details:
11.	List all donations, grants and investments received during the last financial year:
12.	What fund raising do you carry out on your own behalf?
13.	Please include any further relevant information in support of this application: (use additional sheets if necessary)
14.	<b><u>Please submit a certified copy of your latest audited balance sheet showing ALL items of income and expenditure.</u></b>

- Please note failure to complete any section of the form will result in financial assistance being refused.
- Applications are considered by the Community Council twice a year (January and July).
- Aber Valley Community Council reserves the right to refuse an application for financial assistance.

**I certify that the details given above or attached are correct:**

**Signed:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	Application Received:	___/___/___
	Amount Granted:	£_____ / Refused
	Cheque No:	

## Privacy Notice for Grant Applicants

Aber Valley Community Council is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application.

If you are an organisation or a group, the legal basis for processing this data is to enable us to perform a task in the public interest so that we can consider your grant request.

If you include any personal details on this grant request, on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. The contact details for any queries is The Clerk, Aber Valley Community Council, c/o Abertridwr Library, Aberfawr Road, Abertridwr, Caerphilly, CF83 4EJ or [abervalleycc@caerphilly.gov.uk](mailto:abervalleycc@caerphilly.gov.uk).

We will keep your data for six years if your grant application is successful, and for six months if your application is turned down, plus the current financial year, which runs from 1<sup>st</sup> April to 31<sup>st</sup> March. Your information will not be shared further.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose.

Please confirm your consent below. You can grant consent to any or all of the purposes listed. You can withdraw or change your consent at any time.

- We may contact you to keep you informed about what is going on in the Council's area including news, events, meetings and activities. These communications may also sometimes appear on our website, or in printed or electronic form including social media.
- We may use your name and photo in our newsletters, or on our website, or our Facebook page.

### KEEPING IN TOUCH

- Yes please, I would like to receive communications by email.
- Yes please, I would like to receive communications by telephone.
- Yes please, I would like to receive communications by mobile phone including text message.
- Yes please, I would like to receive communications by social media including Facebook.
- Yes please, I would like to receive communications by post.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

