
ABER VALLEY COMMUNITY COUNCIL

CYNGOR CYMUNED CWMABER

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE ABOVE COUNCIL, HELD AT
SENGHENYDD COMMUNITY CENTRE AND ON MICROSOFT TEAMS
ON THURSDAY 14TH MAY 2026**

PRESENT:

Chairperson: Councillor M. Bedir

Councillors: D. Berry, C. Bishop, D. Chamberlain, E.P Prendergast,
J. Roberts, J. Taylor, and D. Wood.

Clerk: J. Lloyd

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D. Bishop, D. Daniels, and M. Stretch.

2. DECLARATIONS OF INTEREST

Councillors and Officers were reminded of their personal responsibility to declare any personal and/or prejudicial interests(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors, Officers, and Clerk.

3. MINUTES

The minutes of the Aber Valley Community Council Annual General Meeting held on 15th May 2025 were noted.

4. ELECTION OF CHAIRPERSON

Councillor M. Bedir was elected as Chairperson for 2026/2027.

5. ELECTION OF VICE CHAIRPERSON

Councillor D. Chamberlain was elected as Vice Chairperson for 2026/2027.

6. DECLARATION OF ACCEPTANCE OF OFFICE FOR CHAIR AND VICE CHAIR

Declaration of Acceptance of Office forms were signed by the Chair and Vice Chair.

7. CHAIRPERSONS ALLOWANCE 2026/27

It was agreed that the Chairperson's allowance for 2026/27 would be £100.

8. VICE CHAIRPERSONS ALLOWANCE 2026/27

It was agreed that the Vice Chairperson's allowance for 2026/27 would be nil.

9. COMMUNITY COUNCILLOR ALLOWANCE 2026/27

Arrangements to be made for the payment of £156, as a contribution to costs and expenses, to be made available to all Members of the Community Council. Members were informed that they would be responsible for any tax implications.

Members were informed that a decision to elect to forgo the payment should be made by giving notice in writing to the Clerk.

10. BANKING ARRANGEMENTS

It was agreed for the existing arrangements with the Co-operative Bank to continue.

It was agreed that the Clerk be the Responsible Financial Officer for the Community Council in accordance with the requirements of Section 151 of the Local Government Act 1972 and the following Members were appointed as account signatories:

Councillor J. Taylor
Councillor C. Bishop
Councillor M. Stretch
Reserve: Councillor D. Berry

11. COMMUNITY COUNCIL COMMITTEES

Members were appointed to serve on the following Community Council Committees:

- (i) Finance Committee
 - Chairperson
 - Clerk
 - Councillor D. Berry
 - Councillor C. Bishop
 - Councillor D. Chamberlain
 - Councillor M. Stretch

- (ii) Forward Work Programme Committee
 - All Members

12. THE APPOINTMENT OF MEMBERS TO SERVE AS REPRESENTATIVES ON OUTSIDE BODIES

Members were appointed to serve as representatives of the Community Council on the following outside bodies:

- (i) Town and Community Councils Joint Liaison Committee
Councillor M. Stretch and Councillor D. Berry
- (ii) Community Council Liaison Sub Committee
Councillor M. Stretch (Reserve: Councillor D. Berry)
- (iii) Aber Valley Partnership
Councillor M. Bedir
- (iv) Senghenydd Community Centre Management Committee
Councillor D. Berry (Reserve Councillor D. Daniels)
- (v) Abertridwr Community Centre Management Committee
Councillor C. Bishop
- (vi) Caerphilly and District Twinning Association
Councillor C. Bishop and Councillor D. Chamberlain
- (viii) School Governors
Nant-y-Parc Primary School Board of Governors – Councillor D. Berry (15/05/2029)
Ysgol Ifor Bach School Board of Governors – Councillor M. Bedir (15/05/2029)
The Federation of Cwmaber Infant and Junior Schools Board of Governors –
Councillor C. Bishop (31/01/29)

13. ANNUAL ACCOUNTS 2025/26

Members received and approved the Statement of Accounts for the year ending 31st March 2026.

14. RISK ASSESSMENT 2026/27

Members reviewed and adopted the Risk Assessment for 2026/27.

15. POLICIES AND DOCUMENTS 2026/27

Members received and adopted the following policies and documents:

- (i) Standing Orders
- (ii) Financial Regulations
- (iii) Data Protection Policy
- (iv) Data Retention Policy
- (v) Forward Work Programme Terms of Reference
- (vi) Finance Committee Terms of Reference
- (vii) Fixed Asset Register

- (viii) The Green Plan
- (ix) Biodiversity Report

16. MEMBERS ATTENDANCE RECORD

Members received the attendance record for 2025/26.

Signed: _____
Chairperson
Aber Valley Community Council